

Bus Lanes Adjudication Service Joint Committee

Minutes of the Meeting held on 2 June 2008 at the National Motorcycle Museum, Birmingham.

Present:

Councillor Tony Burns – Manchester City Council
Councillor Phrynette Dickens – Hampshire County Council
Councillor Len Gregory – Birmingham City Council
Councillor Ian Hudspeth - Oxfordshire County Council

Councillor Ruth O'Keefe – Lewes District Council (Observer)

Also Present:

John Satchwell, Bournemouth Council, NPAS Advisory Board
Graham Addicott OBE – NPAS Advisory Board
Peter Bayless - NPAS Advisory Board
Caroline Shepherd, Chief Adjudicator
Louise Hutchinson, Head of Service, PATROL
Christine Crisp, for PATROL Secretary

BLAS/ 08/01 Appointment of Chair and Vice Chair

Nominations were invited.

Decision

To appoint Councillor Burns (Manchester) as Chair and Councillor Dickens (Hampshire) as Vice Chair until the Annual Meeting in June 2009.

Councillor Burns – In the Chair

BLAS/ 08/02 Minutes

Decision

To approve as a correct record the Minutes of the meeting held on 30 June 2008.

BLAS/ 08/03 Approval of Chair's Actions

A report was submitted outlining the action taken by the Chair in consultation with the Head of Service following the absence of a quorum at the meeting of the Bus Lane Adjudication Service Joint Committee scheduled for 29 January 2008.

Decision

To confirm the action of the Chair in relation to the budget for 2008/09 and the setting of service charges for 2008/09

BLAS/08/04 Traffic Management Act 2004 – Bus Lane and Moving Traffic Regulations

The Joint Committee received an update on the progress of the legislation.

BLAS/08/05 Final Accounts, 2007/2008

The final accounts for the years 2007/2008 were submitted.

Decision

1. To note the outturn position against the 2007/08 revenue budget and approve the 2007/2008 Accounts for the BLASJC as prepared by the Lead Authority.
2. To agree to carry forward the excess of income over expenditure recorded in the 2007/2008 Revenue Account to the 2008/2009 Revenue Account.

BLAS/08/06 Annual report of the Bus Lane Adjudicators

A report was submitted presenting arrangements for the production of the Annual Report of the Bus Lane Adjudicators.

Decision

1. To adopt the reporting arrangements agreed by the PATROL AJC ie to move to report on a financial year basis following the production of the final NPAS annual report covering the period January 2007 to March 2008 and subsequent arrangements for future reports..
 2. To note the arrangements for presenting the 2007/08 report to the Joint Committee.
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PATROL/08/07 Appointment of Proper Officer

Decision

To approve the appointment of the Tribunal Manager to undertake the functions of the 'Proper Officer' for the purposes of the Bus Lane Adjudication Regulations and to delegate to the Tribunal Manager the appointment of one or more persons to undertake the duties of the proper officer as their deputy when the proper officer is unable to act.

BLAS/08/08 General Progress and Service Standards

A report of the Lead Officer was submitted on progress in relation to (a) the take up of civil enforcement of bus lane powers by Councils in England (outside London), and (b) service standard performance during 2006/2007.

Decision

1. To note the information in respect of the current and future take up of civil bus lane enforcement powers.
2. To note the performance attained against the agreed service standard indicators.

BLAS/08/09 Date of Next Meeting

Decision

That the next meeting of the Bus Lane Adjudication Service Joint Committee be held on 27 January 2009 at Warwickshire County Cricket Ground, Edgbaston, Birmingham.

committee/bus lanesl/june08
